## **Project Closure Meeting** Apr 18, 2024 10:00 AM | [Senior Design Team 50 Biweekly Meeting](https://www.google.com/calendar/event?eid=MnBuOTRzNTVvNDJwOW4xN240NmhmZG1pYWpfMjAyMzEyMDVUMTQwMDAwWiByYWJhaWxlM0BuY3N1LmVkdQ)

Attendees:

| Present [Huangjie Gong](mailto:huangjie.gong@us.abb.com)  Present [Andrew Bailey](mailto:rabaile3@ncsu.edu)  Present [Manny Harris](mailto:erharris@ncsu.edu) | Present [Ralph Cullom](mailto:rmcullom@ncsu.edu)  Absent [Labib Kasim](mailto:lkasim@ncsu.edu) |
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[Team Charter - 50\_ResidentialPowerDisaggregation\_Fall\_2023](https://docs.google.com/spreadsheets/d/19QlSl8Cbm5M9cFBJFcICrvQb3tRDH6ZTBHSlsWt19BE/edit#gid=770004057)

Agenda:

* **Planning review**
  + Design Day Apr 19, 2024 8AM - 4PM
    - 1 day out
* **Project Closure Outline**
  + [Here](https://docs.google.com/spreadsheets/d/1LasnrleMqUT9iRBGgIMUhhDe1AOsWfAJjNuEz5sov_I/edit#gid=435885316)
  + If additions or changes are needed they can be done by us before 4/24
  + [Final document layout specifications](https://docs.google.com/spreadsheets/d/1LasnrleMqUT9iRBGgIMUhhDe1AOsWfAJjNuEz5sov_I/edit#gid=1754303343)
* **Project Closure form for Huangjie**
* **Walk in items**

Walk-in items:

How would Huangjie like the files transferred? (zip and email, drive, other?)

Add file structure sheet to root folder